



**Shetland Pony Club** The Ranch, Blue Bell Lane, Stoke D'Abernon, Near Cobham, Surrey, KT11 3PW  
T: 01372 844 077 M: 07734 950 309 E: [info@shetlandponyclub.co.uk](mailto:info@shetlandponyclub.co.uk) W: [www.shetlandponyclub.co.uk](http://www.shetlandponyclub.co.uk)

### **Guidelines for applying for a job at Shetland Pony Club**

To apply for a position at Shetland Pony Club you need to write a formal letter to:

Mrs. Rosemary Gibson – Miller,  
Shetland Pony Club,  
Loseberry Farm,  
Claygate,  
Esher,  
Surrey,  
KT10 9BU

The letter can be emailed to: [info@shetlandponyclub.co.uk](mailto:info@shetlandponyclub.co.uk)

In the letter please include:

- Personal details – these include your name, address, age, contact details (phone and email), where you go / went to school
- Why you would like to work at Shetland Pony Club?
- How you would get there?
- Any relevant experience you have?
- When you are available to work days and hours (Saturdays, Sundays, school holidays)?
- How you heard about us?
- Anything else that you think may be relevant

We will then look at the letter and may call you to come on a trial work session at Shetland Pony Club (open March – November)

If your trial is successful, we will then put you on the waiting list if we do not have spaces at that time. Working at Shetland Pony Club can be lots of fun, and it's a big responsibility too.  
Good Luck!